

**Provisional program**

**UCT/MiM Civil and Commercial mediation training course**

**Day 1**

**MORNING:**

08:30 Registration  
08:45 Welcome to UCT/MiM mediation course and instructions  
09:15 Achieving just outcomes – Litigation: arbitration and mediation

**11:00 Tea**  
11:15 Mediation explained  
Essential features and stages of mediation

**13:00 Lunch**

**AFTERNOON:**

13:45 Opening demonstration and training session – Fish Bowl  
**15:15 Tea**  
15:30 Fish Bowl  
16:45 Feedback  
17:30 End of day 1 – Delegates prepare for day two in their own time

**Day 4 - During day 4 all delegates will receive extensive peer feedback and coaching. You will have one and a half hours to demonstrate your skills.**

**MORNING:**

08:00 Registration and day ahead  
08:45 Preparation for mediation – Mediation session 4  
09:00 Mock mediation – Session 4 start  
10:30 Coaching and feedback

**11:00 Tea**  
11:15 Preparation for mediation – Mediation session 5  
11:30 Mock mediation – Session 5 start  
13:00 Coaching and feedback

**13:30 Lunch**

**AFTERNOON:**

14:00 Preparation for mediation – Mediation session 6  
14:15 Mock mediation – Session 6 start  
15:45 Coaching and feedback

**16:15 Tea**

16:30 Mediation Feedback  
17:30 End of day – Delegates to prepare for day five in their own time

**Day 2**

**MORNING:**

08:00 Registration  
08:15 Negotiation Skills and its implementation into mediation

**11:00 Tea**

11:15 Mediation Fish bowl

**13:00 Lunch**

**AFTERNOON:**

13:30 Mediation Fish bowl  
**15:00 Tea**  
15:15 Mediation Video  
16:45 Feedback  
17:30 End of Day 2 – Delegates are to prepare for day three in their own time

**Day 5 - On the final day it is expected of delegates to keep a tight schedule to ensure everyone has a fair assessment. Parties are expected to know their roles extremely well and afford the mediator the opportunity to demonstrate his/her newly acquired skills.**

**Please be in your rooms and ready to start 5 minutes before every assessment is scheduled to begin!**

**MORNING:**

07:45 Registration  
08:00 Day Ahead  
08:30 Preparation in Rooms  
08:45 Mediation Assessment – Mediation A

**10:15 Tea**

10:30 Preparation in Rooms  
10:45 Mediation Assessment – Mediation B  
12:15 Preparation  
12:30 Mediation Assessment – Mediation C

**AFTERNOON:**

**14:00 Lunch**

14:30 Wrap up

**16:00 Delegates are required to be present until 16h00**

**Day 3 - During day 3 all delegates will receive extensive peer feedback and coaching. You will have one and a half hours to demonstrate your skills.**

**MORNING:**

08:00 Registration and day ahead  
08:45 Preparation for mediation – Mediation session 1  
09:00 Mock mediation – Session 1 start  
10:30 Coaching and feedback

**11:00 Tea**

11:15 Preparation for mediation – Mediation session 2  
11:30 Mock mediation – Session 2 start  
13:00 Coaching and feedback

**13:30 Lunch**

**AFTERNOON:**

14:00 Preparation for mediation – Mediation session 3  
14:15 Mock mediation – Session 3 start  
15:45 Coaching and feedback

**16:15 Tea**

16:30 Mediation Feedback  
17:30 End of day 3 – Delegates to prepare for day four in their own time